

# Meeting Minutes

IEEE Executive Committee

March 16<sup>th</sup>, 2021



## 1. CALL MEETING TO ORDER

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Motion: Leo  
 Second: Riley

## 2. CALL FOR QUORUM

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ABSENT	PRESENT	POSITION	MEMBER	SIGNATURES
	X	Chair*	Alexandria Shields (Lexie)	
	X	Vice Chair*	Jonathan Tu	
	X	Finance Director*	Rafeh Khan	
	x	Academic Director*	Devin Ramaswami	
	X	Social Director*	Leo Blocka	
	x	Public Relations Director*	Austin Grismer	
	X	McNaughton Director*	Braeden Leisler	
		Illumination Director*	N/A	
	X	Community Outreach Director*	Nate Berzolla	
	x	Grad. Banquet Director*	Riley Stevenson	
		Robotics Coordinator	N/A	
	X	Discord Manager	Alex Bechtold	
	X	Grad. Student Rep.	Logan Markewich	
X		Second Year Rep.	Gedeon Isezerano	
	x		Hasin Raihan	
x			David John	
	x	Third Year Rep.	Alex Bechtold	
	x		Drew Johnston	
	x		Keaton Mollberg	
	x	Fourth Year Rep.	Dayne Gawley	
	x		Dayton Haubrich	

\* Indicates Officer positions entitled to vote and compose the "Executive Committee".

Executive Meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes (Constitution Article 9, Section 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum. With quorum, all motions may be passed by simple majority vote (Constitution Article 9, Section 4).

## 3. Accept meeting minutes from last meeting

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Motion: Riley  
 Result: Pass  
 Against: 0



Abstain: 0

For: 8

## 4. NEW BUSINESS

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### 4.1. Executive Items

#### Chair

- SESS Board of directors meeting on Thursday
- Year end reports are due by March 26<sup>th</sup>, should be in the google drive for voting exec
- Motion: To apply for the Exemplary Student Branch Award (Due March 30<sup>th</sup>)
  - Motion: Lexie
  - Result: Pass
  - Against:0
  - Abstain: 0
  - For: 8

#### Vice Chair

- Nothing to Report

#### Financial Director

- Reimbursement to Leo for EE382 of \$200
  - Motion: Raf
  - Result: Pass
  - Against: 0
  - Abstain: 1 (Leo)
  - For: 7
- Reimbursement to Lexie for Nitro Boost of \$70.02
  - Motion: Raf
  - Result: Pass
  - Against: 0
  - Abstain: 0
  - For: 8
- Working on a new and better year end report

#### Academic Director

- Looking to set up tutorials for the finals



## Social Director

- Nothing to report

## Public Relations Director

- Nothing to report

## McNaughton Director

- Nothing to report

## Illumination Director

- Speeches were good
- 40 people in attendance
- Still need to advertise the scholarship
  - (available to attendees in 3<sup>rd</sup> year)

## Community Outreach Director

- Nothing to Report

## Graduation Banquet Director

- Emails have been sent out (registration)
- Almost ready to go
- Kahoot games are almost set up

## **SPECIAL COMMITTEE ITEMS**

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### Social Committee

- Nothing to Report

### Discord Manager

- Nothing to Report

## **STUDENT REPRESENTATIVE COMMITTEE ITEMS**

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### Graduate Student Representative

- Nothing to Report.



## Second Year Representative

- Nothing to Report.

## Third Year Representative

- David Klymyshyn (EE301 prof) has not been returning student emails

## Fourth Year Representative

- Nothing to Report.

## 5. DISCUSSION

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- USESF meeting last Wednesday
  - Meeting again tomorrow
  - We have done well
- Exemplary Student Branch Award

<https://students.ieee.org/wp-content/uploads/2021/02/EXSB-Documents-Description.pdf>

- Which Numbers we will attempt to do
- 1/2/3/4/5/7/9/10/16/19/25/28/29
- Will be distributed to various voting exec based on their position
- Motion Report was made regarding the IEEE constitution, table until next meeting to discuss
  - Motion: Alex
  - Second: Leo
  - Result:Pass
  - Against:0
  - Abstain:0
  - For: 8

## CLOSING

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### 1. Call meeting to close

Motion: Leo

Result: Pass

Against:0

Abstain: 0

For: 8

### 2. Next meeting scheduled for

March 23, 2020