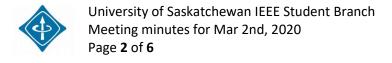
# **Meeting Minutes**

IEEE Executive Committee
March 2<sup>nd</sup>, 2021



### 1. CALL MEETING TO ORDER

Motion: Leo Second: Riley

### 2. CALL FOR QUORUM

ABSENT	PRESENT	POSITION	MEMBER	SIGNATURES
	X	Chair*	Alexandria Shields (Lexie)	
	x	Vice Chair*	Jonathan Tu	
X		Finance Director*	Rafeh Khan	
X		Academic Director*	Devin Ramaswami	
	х	Social Director*	Leo Blocka	
	х	Public Relations Director*	Austin Grismer	
	х	McNaughton Director*	Braeden Leisler	
		Illumination Director*	N/A	
	х	Community Outreach Director*	Nate Berzolla	
	х	Grad. Banquet Director*	Riley Stevenson	
		Robotics Coordinator	N/A	
	x	Discord Manager	Alex Bechtold	
	x	Grad. Student Rep.	Logan Markewich	
X X	x	Second Year Rep.	Gedeon Isezerano Hasin Raihan David John	
	X x x	Third Year Rep.	Alex Bechtold Drew Johnston Keaton Mollberg	
Х <b>х</b>		Fourth Year Rep.	Dayne Gawley Dayton Haubrich	

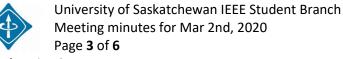
<sup>\*</sup> Indicates Officer positions entitled to vote and compose the "Executive Committee".

Executive Meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes (Constitution Article 9, Section 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum. With quorum, all motions may be passed by simple majority vote (Constitution Article 9, Section 4).

# 3. Accept meeting minutes from last meeting

Motion: Riley Result: Pass Against:0



Abstain: 0 For: 5

### 4. New Business

#### 4.1. Executive Items

#### Chair

- Scholarships
  - Going into preliminary year of the degree (1 year left)
    - Need to be in good standing with IEEE branch (and be a member with a year of participation
    - Talk to lexie to get help on this
- NSS meeting
  - This Thursday (March 4<sup>th</sup>)
- Johanson meeting
  - Wants us to know he will not do last minute recommendations
  - Lexie and Dayton will be attending the EE discipline info night
  - o Keaton and Riley will be attending the CME discipline info night
  - Will be upgrading EE/CME labs
    - They want recommendations for what to upgrade
      - Send to Lexie
  - Town halls
    - Possibly want a 3<sup>rd</sup>/4<sup>th</sup> year students meeting
  - Looking for a possible hire for the student to help develop the first year engineering EE/CME lab
    - Centered around robots
    - Can send a message to Lexie or email Chandler/Johanson
  - Grad shouldn't be on March 18<sup>th</sup>
  - o Sent an email to Johanson regarding student feedback
    - Regarding live sessions can cause stress in some students

#### Vice Chair

- Can start working on the student activities branch report
- Uploading exams to the exam bank on the IEEE website

#### **Financial Director**

Not Present



University of Saskatchewan IEEE Student Branch Meeting minutes for Mar 2nd, 2020 Page **4** of **6** 

#### **Academic Director**

- EE382 tutorial
  - Only 4 people showed up
- EE241 tutorial
  - Good turnout, good questions
- Planning finals tutorials
  - o EE241, EE382, EE232

#### **Social Director**

- Worked with Nate on the new events that can happen in March/April/May
  - o Charity event Mario Kart 64 challenge
    - 50/50 entry (half goes to winner/ half goes to charity)
  - Will need input from the next set of executives
  - We will not be distributing any Copyrighted ROMs
  - Still need input from Rafeh
- Minecraft competition
  - Completed (Winners: Lars and Heather)
  - o Everyone who participated had done cool designs
  - o Next time maybe have it for a longer period of time
  - o Still need to talk to Raf to get payments out
- Poker night
  - o Riley was crowned Poker Champion

#### **Public Relations Director**

Nothing to report

### McNaughton Director

Will need to gather the keys regarding McNaughton.

#### Illumination Director

- Things are going well
- May need some volunteers to send some emails (Nate, David, and Keaton)
- March 12<sup>th</sup> is event day and registration deadline (12:55)

### Community Outreach Director

Nothing to Report

### **Graduation Banquet Director**

- Emails are sent to professors
  - Talk to Alex about this
- Deciding it will be on a Saturday, March 27<sup>th</sup>
- Adding some fun things
  - o Funny questionnaires/ speeches/ things that happened in the past 4 years
- Will get a sign up if people are okay with the event being recorded

#### SPECIAL COMMITTEE ITEMS

#### Social Committee

Not Present

### **Discord Manager**

Added a new bot (Daily self-care reminder)

#### STUDENT REPRESENTATIVE COMMITTEE ITEMS

### **Graduate Student Representative**

■ Nothing to Report.

### Second Year Representative

Nothing to Report.

### Third Year Representative

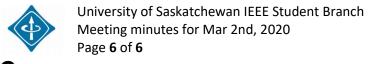
Nothing to Report.

### Fourth Year Representative

Not Present

## 5. DISCUSSION

- Iron Ring ceremony application due March 6<sup>th</sup>
- Do your year end reports (Due March 26<sup>th</sup>)



# **CLOSING**

#### 1. Call meeting to close

Motion: Braeden

Result: Pass Against:0 Abstain: 0

For: 6

#### 2. Next meeting scheduled for

March 9<sup>th</sup> Meeting