

Meeting Minutes

IEEE Executive Committee

March 2nd, 2021



1. CALL MEETING TO ORDER

Motion: Leo
 Second: Riley

2. CALL FOR QUORUM

ABSENT	PRESENT	POSITION	MEMBER	SIGNATURES
	x	Chair*	Alexandria Shields (Lexie)	
	x	Vice Chair*	Jonathan Tu	
x		Finance Director*	Rafeh Khan	
x		Academic Director*	Devin Ramaswami	
	x	Social Director*	Leo Blocka	
	x	Public Relations Director*	Austin Grismer	
	x	McNaughton Director*	Braeden Leisler	
		Illumination Director*	N/A	
	x	Community Outreach Director*	Nate Berzolla	
	x	Grad. Banquet Director*	Riley Stevenson	
		Robotics Coordinator	N/A	
	x	Discord Manager	Alex Bechtold	
	x	Grad. Student Rep.	Logan Markewich	
X		Second Year Rep.	Gedeon Isezerano	
X			Hasin Raihan	
	x		David John	
	X	Third Year Rep.	Alex Bechtold	
	x		Drew Johnston	
	x		Keaton Mollberg	
X		Fourth Year Rep.	Dayne Gawley	
x			Dayton Haubrich	

* Indicates Officer positions entitled to vote and compose the "Executive Committee".

Executive Meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes (Constitution Article 9, Section 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum. With quorum, all motions may be passed by simple majority vote (Constitution Article 9, Section 4).

3. Accept meeting minutes from last meeting

Motion: Riley
 Result: Pass
 Against:0



Abstain: 0

For: 5

4. NEW BUSINESS

4.1. Executive Items

Chair

- Scholarships
 - Going into preliminary year of the degree (1 year left)
 - Need to be in good standing with IEEE branch (and be a member with a year of participation)
 - Talk to lexie to get help on this
- NSS meeting
 - This Thursday (March 4th)
- Johanson meeting
 - Wants us to know he will not do last minute recommendations
 - Lexie and Dayton will be attending the EE discipline info night
 - Keaton and Riley will be attending the CME discipline info night
 - Will be upgrading EE/CME labs
 - They want recommendations for what to upgrade
 - Send to Lexie
 - Town halls
 - Possibly want a 3rd/4th year students meeting
 - Looking for a possible hire for the student to help develop the first year engineering EE/CME lab
 - Centered around robots
 - Can send a message to Lexie or email Chandler/Johanson
 - Grad shouldn't be on March 18th
 - Sent an email to Johanson regarding student feedback
 - Regarding live sessions can cause stress in some students

Vice Chair

- Can start working on the student activities branch report
- Uploading exams to the exam bank on the IEEE website

Financial Director

- Not Present



Academic Director

- EE382 tutorial
 - Only 4 people showed up
- EE241 tutorial
 - Good turnout, good questions
- Planning finals tutorials
 - EE241, EE382, EE232

Social Director

- Worked with Nate on the new events that can happen in March/April/May
 - Charity event - Mario Kart 64 challenge
 - 50/50 entry (half goes to winner/ half goes to charity)
 - Will need input from the next set of executives
 - We will not be distributing any Copyrighted ROMs
 - Still need input from Rafeh
- Minecraft competition
 - Completed (Winners: Lars and Heather)
 - Everyone who participated had done cool designs
 - Next time maybe have it for a longer period of time
 - Still need to talk to Raf to get payments out
- Poker night
 - Riley was crowned Poker Champion

Public Relations Director

- Nothing to report

McNaughton Director

- Will need to gather the keys regarding McNaughton.

Illumination Director

- Things are going well
- May need some volunteers to send some emails (Nate, David, and Keaton)
- March 12th is event day and registration deadline (12:55)

Community Outreach Director

- Nothing to Report



Graduation Banquet Director

- Emails are sent to professors
 - Talk to Alex about this
- Deciding it will be on a Saturday, March 27th
- Adding some fun things
 - Funny questionnaires/ speeches/ things that happened in the past 4 years
- Will get a sign up if people are okay with the event being recorded

SPECIAL COMMITTEE ITEMS

Social Committee

- Not Present

Discord Manager

- Added a new bot (Daily self-care reminder)

STUDENT REPRESENTATIVE COMMITTEE ITEMS

Graduate Student Representative

- Nothing to Report.

Second Year Representative

- Nothing to Report.

Third Year Representative

- Nothing to Report.

Fourth Year Representative

- Not Present

5. DISCUSSION

- Iron Ring ceremony application due March 6th
- Do your year end reports (Due March 26th)



CLOSING

1. **Call meeting to close**

Motion: Braeden

Result: Pass

Against:0

Abstain: 0

For: 6

2. **Next meeting scheduled for**

March 9th Meeting