

# Meeting Minutes

IEEE Executive Committee

February 9<sup>th</sup>, 2021



## 1. CALL MEETING TO ORDER

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Motion: Leo  
 Second: Jon

## 2. CALL FOR QUORUM

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ABSENT	PRESENT	POSITION	MEMBER	SIGNATURES
	x	Chair*	Alexandria Shields (Lexie)	
	x	Vice Chair*	Jonathan Tu	
	x	Finance Director*	Rafeh Khan	
x		Academic Director*	Devin Ramaswami	
	x	Social Director*	Leo Blocka	
	x	Public Relations Director*	Austin Grismer	
x		McNaughton Director*	Braeden Leisler	
		Illumination Director*	N/A	
	x	Community Outreach Director*	Nate Berzolla	
	x	Grad. Banquet Director*	Riley Stevenson	
		Robotics Coordinator	N/A	
	x	Discord Manager	Alex Bechtold	
	x	Grad. Student Rep.	Logan Markewich	
X		Second Year Rep.	Gedeon Isezerano	
X			Hasin Raihan	
	x		David John	
	x	Third Year Rep.	Alex Bechtold	
	x		Drew Johnston	
	x		Keaton Mollberg	
	x	Fourth Year Rep.	Dayne Gawley	
x			Dayton Haubrich	

\* Indicates Officer positions entitled to vote and compose the "Executive Committee".

Executive Meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes (Constitution Article 9, Section 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum. With quorum, all motions may be passed by simple majority vote (Constitution Article 9, Section 4).

## 3. Accept meeting minutes from last meeting

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Motion: Riley  
 Result: Pass  
 Against: 0



Abstain: 0

For: 6

## 4. NEW BUSINESS

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### 4.1. Executive Items

#### Chair

- Working on getting login information for the IEEE student branch activities report
- Working on the 2021-2022 budget
- Wants everyone to work on the year end report
  - AGM is March 26th
- Motion for next week

Motion: As chairperson invoking article 3, section 1 to over turn article 4 section 2 that states "only one officer position can be held" to appoint the chairperson as the Illumination Director. As stated in article 3, section 1 this motion will be tabled immediately until next meeting.

#### Vice Chair

- Updated the Bylaws on the IEEE website
- Will work on the IEEE student branch activities report.

#### Financial Director

- Lexie's discord reimbursement went through
- Need to acquire Usask reimbursement for tutorials
- Need to adjust the money received for the EE232 tutorials

#### Academic Director

- Devin would like to bring up the payment for tutors from \$100 to \$200
- Motion to raise the tutorial compensation from \$100 to \$200
  - Motion: Rafah
  - Result: Pass
  - Against:0
  - Abstain: 2 (Leo, Rafah)
  - For:4



## Social Director

- Minecraft event was announced and started yesterday
  - Ends on the 26<sup>th</sup>
  - Instead of judging from x amount of people, this would be replaced by anyone participating given a vote

## Public Relations Director

- Nothing to report

## McNaughton Director

- Not present

## Illumination Director

- 3 of 4 speakers are confirmed
  - Women in leadership speaker from Sask Power
  - Professor at the University of Western Ontario
  - Power and energy speaker from Calgary
- Issue from the Bylaws/Constitution regarding scholarship amount though we will be following it

## Community Outreach Director

- Currently running into issues regarding the gaming event
  - Will put out a survey to find out what can be done

## Graduation Banquet Director

- Alex max and Riley are working on speaker for the grad banquet, figuring out a day for this event

## **SPECIAL COMMITTEE ITEMS**

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### Social Committee

- Movie and Trivia on Feb 19<sup>th</sup>
- Will get suggestions on movies

### Discord Manager

- New ban function



- Added a discord committee channel
- Added a quarantine channel
- Warning/Banning Process
  - When an exec or someone from discord committee sees something of harm, they will move the persons into quarantine channel
    - Remove student role and add quarantine role
  - Discord committee discuss (with exec) on what should happen
- Leo will be apart of the discord committee
- Motion that the above process will be used
  - Motion: Alex
  - Result: Pass
  - Against:0
  - Abstain:0
  - For: 6

## STUDENT REPRESENTATIVE COMMITTEE ITEMS

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### Graduate Student Representative

- Nothing to Report.

### Second Year Representative

- Nothing to Report.

### Third Year Representative

- Got a response form Prof. Salt
  - Said cme341 exams in the exam bank are not needed

### Fourth Year Representative

- Nothing to Report

## 5. DISCUSSION

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- USESF
  - Applications closing on the 12<sup>th</sup>
- Dayne is updating the constitution/bylaws for ease of future changes
  - Dayne would also like to clean up the constitution (adding a policy manual)



- Any edits that would like to be made should be sent in two weeks before AGM (March 26<sup>th</sup>) as they will be publicized
  - A way to do this is through a template

## CLOSING

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1. **Call meeting to close**

Motion: Leo

Result: Pass

Against:0

Abstain: 0

For: 6

2. **Next meeting scheduled for**

Feb 23<sup>rd</sup> 2021 7