

# Meeting Minutes

IEEE Executive Committee

February 2<sup>nd</sup>, 2021



## 1. CALL MEETING TO ORDER

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Motion: Braeden  
 Second: Jonathan

## 2. CALL FOR QUORUM

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ABSENT	PRESENT	POSITION	MEMBER	SIGNATURES
	x	Chair*	Alexandria Shields (Lexie)	
	x	Vice Chair*	Jonathan Tu	
x		Finance Director*	Rafeh Khan	
	x	Academic Director*	Devin Ramaswami	
	x	Social Director*	Leo Blocka	
	x	Public Relations Director*	Austin Grismer	
	x	McNaughton Director*	Braeden Leisler	
		Illumination Director*	N/A	
	x	Community Outreach Director*	Nate Berzolla	
x		Grad. Banquet Director*	Riley Stevenson	
		Robotics Coordinator	N/A	
	x	Discord Manager	Alex Bechtold	
x		Grad. Student Rep.	Logan Markewich	
x		Second Year Rep.	Gedeon Isezerano	
	x		Hasin Raihan	
			David John	
	x	Third Year Rep.	Alex Bechtold	
	x		Drew Johnston	
x			Keaton Mollberg	
	x	Fourth Year Rep.	Dayne Gawley	
	x		Dayton Haubrich	

\* Indicates Officer positions entitled to vote and compose the "Executive Committee".

Executive Meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes (Constitution Article 9, Section 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum. With quorum, all motions may be passed by simple majority vote (Constitution Article 9, Section 4).

## 3. Accept meeting minutes from last meeting

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Motion: Dayton  
 Result: Pass  
 Against: 0



Abstain: 0

For: 6

## 4. NEW BUSINESS

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### 4.1. Executive Items

#### Chair

- Election
  - March 26<sup>th</sup> for possible date
- Motion to set March 26<sup>th</sup> for the IEEE election and general meeting.
  - Motion: Lexie
  - Result: Pass
  - Against:0
  - Abstain:0
  - For: 6
- NSS meeting this Thursday
- Illumination next week

#### Vice Chair

- Will fix the Bylaws on the IEEE Website
- All exec photos are up on the website

#### Financial Director

- Can't do e-transfers at the moment

#### Academic Director

- USESF has refunded us for the tutorials (75% of what we applied for
  - We paid \$400, refunded \$300
- Possibly increasing the amount of money for tutorials
- EE232 and EE241 led by Lars and Chris respectively
- EE382 tutorial can be led by Leo
- EE382 midterm on Feb 26<sup>th</sup>

#### Social Director

- Poll to see what next game night would be
  - Minecraft server was the most popular



- Could make it competitive with prizes
- Another event could be movie night
- Possibly do a collab event night with Chem and Environment student groups in March

### Public Relations Director

- Nothing to report

### McNaughton Director

- Nothing to report

### Illumination Director

- Raynier is now the PES representative for Illumination.

### Community Outreach Director

- Will look into a gaming event soon

### Graduation Banquet Director

- Nothing to report

## **SPECIAL COMMITTEE ITEMS**

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### Social Committee

- Will need suggestions for rom-com movies for the next movie night (Feb 26<sup>th</sup>)

### Discord Manager

- Server was raided recently.
  - Locked down the waiting room and kicked anyone inside.
- Possibly create a discord committee to deal with these problems
- Will look into keeping chatlogs of banned users
- Order of operations for taking actions in the discord server should be reviewed
- Suggestions for handling the discord
  - Muting users if they are causing trouble and let them talk to a discord committee
  - Slowmode the discord
  - 1 hour delay of waiting for new users to talk/chat/post
    - On tutorial days possibly turn this off
  - Quick action: quarantine people to make them unable to post or read channels



- Adding a discord chat for exec
- For the slowed waiting room, we will need a statement saying that there is a one hour wait time
- Opening the option to reach out to users to : Jon, Lexie, Braeden, Alex

## STUDENT REPRESENTATIVE COMMITTEE ITEMS

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### Graduate Student Representative

- Nothing to Report.

### Second Year Representative

- Nothing to Report.

### Third Year Representative

- Nothing to Report.

### Fourth Year Representative

- Nothing to Report.

## 5. DISCUSSION

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- Exam banks
  - EE241 prof replied with yes (3 weeks after exam)

## CLOSING

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### 1. Call meeting to close

Motion: Leo

Result: Pass

Against:0

Abstain: 0

For: 6

### 2. Next meeting scheduled for

Feb 9<sup>th</sup> 2021 7:00pm