

# Meeting Minutes

IEEE Executive Committee

January 26<sup>th</sup>, 2021



## 1. CALL MEETING TO ORDER

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Motion: Braeden  
 Second: Leo

## 2. CALL FOR QUORUM

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ABSENT	PRESENT	POSITION	MEMBER	SIGNATURES
	x	Chair*	Alexandria Shields (Lexie)	
	x	Vice Chair*	Jonathan Tu	
	x	Finance Director*	Rafeh Khan	
	x	Academic Director*	Devin Ramaswami	
	x	Social Director*	Leo Blocka	
	x	Public Relations Director*	Austin Grismer	
	x	McNaughton Director*	Braeden Leisler	
		Illumination Director*	N/A	
	x	Community Outreach Director*	Nate Berzolla	
	x	Grad. Banquet Director*	Riley Stevenson	
		Robotics Coordinator	N/A	
	x	Discord Manager	Alex Bechtold	
	x	Grad. Student Rep.	Logan Markewich	
	x	Second Year Rep.	Gedeon Isezerano	
x			Hasin Raihan	
x			David John	
x	x	Third Year Rep.	Alex Bechtold	
			Drew Johnston	
	x		Keaton Mollberg	
x		Fourth Year Rep.	Dayne Gawley	
x			Dayton Haubrich	

\* Indicates Officer positions entitled to vote and compose the "Executive Committee".

Executive Meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes (Constitution Article 9, Section 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum. With quorum, all motions may be passed by simple majority vote (Constitution Article 9, Section 4).

## 3. Accept meeting minutes from last meeting

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Motion: Devin  
 Result: Pass  
 Against: 0



Abstain: 0

For: 8

## 4. NEW BUSINESS

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### 4.1. Executive Items

#### Chair

- Possible events that may happen next year
  - Possibly second term prof and student events
  - Big Bother Big Sisters event (gifting just like this year)
  - Grad Banquet
  - Illumination
- Classes
  - Classes going well
    - 4<sup>th</sup> year DSP
    - 3<sup>rd</sup> Year CME
    - 2<sup>nd</sup> Year Classes (more office hours)
  - Class going not as well
    - EE322 – Difficult to see the board on recordings
- Nano Tech chapter meeting this Thursday
  - Will forward email with the webex link

#### Vice Chair

- Updated the website
  - Updated all meeting minutes
  - Added chapters section
  - Updated Exec photos

#### Financial Director

- Clothing sales finished
  - 11 orders from 10 different people
  - Could do a broader range of selection next time
- Reimbursement to Lexie for Discord Boosts of \$70.46
  - Motion: Braeden
  - Result: Pass
  - Against: 1



- Abstain:0
- For: 7

## Academic Director

- Interest in EE232, EE241, and EE382 tutorials
  - Lars, Chris, and Leo are lined up to give a tutorial for these classes respectively
- Need Midterm dates

## Social Director

- Hose and Hydrant
  - Appreciative that we are keeping them in mind for next year (when covid situation gets better)
- Game night/Movie night this Friday
  - Dayne will put out a poll for the movie
  - Various games
- Feb game night
  - Possible date: Feb 26th

## Public Relations Director

- Will consistently put out the emails at the same time

## McNaughton Director

- Nothing to report

## Illumination Director

- Meeting yesterday
  - Raynier will be temporarily represent PES
- March 12<sup>th</sup> 1 pm for the date
- PES and Nano tech will be looking for speakers in their respective fields
- College of Engineering Indigenous Mentorship Program has someone in mind for a speaker
- Lexie is currently looking for someone in Women in Engineering to be a speaker
- Title of event: Illumination: Innovation and Inclusion
- No entry cost due to it being online



## Community Outreach Director

- Nothing to report

## Graduation Banquet Director

- Finished up the survey, similar responses
- Working with the other Grad banquet committee member to plan the virtual grad banquet

## **SPECIAL COMMITTEE ITEMS**

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### Social Committee

- Will send out a poll soon for movie selection

### Discord Manager

- Nothing to Report

## **STUDENT REPRESENTATIVE COMMITTEE ITEMS**

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### Graduate Student Representative

- Nothing to Report.

### Second Year Representative

- Nothing to Report

### Third Year Representative

- Nothing to Report

### Fourth Year Representative

- Nothing to Report.

## **5. DISCUSSION**

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- Exam Banks
  - Third Year EE

Mostly been ignored



- EE301/322 prof said no
- GE348 prof said yes
- EE362 prof said yes
- CME342 prof said yes
- CME334 prof said yes
- EE442 prof said yes

If a prof hasn't responded, possibly send a follow up

- Possibly change the clause in the amendment regarding exec members and being a student

## CLOSING

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### 1. Call meeting to close

Motion: Braeden

Result: Pass

Against: 0

Abstain: 0

For: 8

### 2. Next meeting scheduled for

Feb 2<sup>nd</sup> 2021 7 pm