

# Meeting Minutes

IEEE Executive Committee

January 12<sup>th</sup>, 2021



## 1. CALL MEETING TO ORDER

---

Motion: Braeden  
 Second: Leo

## 2. CALL FOR QUORUM

---

ABSENT	PRESENT	POSITION	MEMBER	SIGNATURES
	x	Chair*	Alexandria Shields (Lexie)	
	x	Vice Chair*	Jonathan Tu	
	x	Finance Director*	Rafeh Khan	
	x	Academic Director*	Devin Ramaswami	
	x	Social Director*	Leo Blocka	
	x	Public Relations Director*	Austin Grismer	
	x	McNaughton Director*	Braeden Leisler	
		Illumination Director*	N/A	
	x	Community Outreach Director*	Nate Berzolla	
	x	Grad. Banquet Director*	Riley Stevenson	
		Robotics Coordinator	N/A	
	x	Discord Manager	Alex Bechtold	
	x	Grad. Student Rep.	Logan Markewich	
x		Second Year Rep.	Gedeon Isezerano	
	x		Hasin Raihan	
	x	Third Year Rep.	Alex Bechtold	
	x		Drew Johnston	
	x	Fourth Year Rep.	Dayne Gawley	
	x		Dayton Haubrich	

\* Indicates Officer positions entitled to vote and compose the "Executive Committee".

Executive Meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes (Constitution Article 9, Section 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum. With quorum, all motions may be passed by simple majority vote (Constitution Article 9, Section 4).

## 3. Accept meeting minutes from last meeting

---

Motion: Jonathan  
 Result: Pass  
 Against: 0  
 Abstain: 0  
 For: 8



## 4. NEW BUSINESS

---

### 4.1. Executive Items

#### Chair

- SESS Board of Directors meeting tomorrow
- Johanson meeting on Friday
- NSS meeting last week
  - Each discipline now needs to do a 3 hour lab to first year to show the first years what the disciplines are like
  - IEEE communications (technology) chapter membership - \$1
    - Encourage everyone to get it
- New Usask IEEE chapter – Nano Technology
- Samia is trying to get a Women in Engineering (WIE) branch started in the IEEE
  - Need three more members to get this started

#### Vice Chair

- Updated the permissions for the reps on the google suite
- Updated the exec photos on the website to be the same size
- Will look into removing old emails from the google suite

#### Financial Director

- Reimbursement to Lexie for Discord server boosts of \$71.55
  - Motion: Braeden
  - Result: Pass
  - Against:0
  - Abstain:0
  - For: 8
- Reimbursement to Nate for Big Brother Big Sister basket gifts of \$196.64
  - Motion: Leo
  - Result: Pass
  - Against:0
  - Abstain: 1
  - For: 7
- Reimbursement to Nate for Big Brother Big Sister Lego gifts of \$432.57
  - Motion: Leo
  - Result: Pass
  - Against:0



- Abstain: 1
- For: 7
- IEEE clothing should still be coming

## Academic Director

- Putting together another survey for which classes need tutorials in term 2
- Pushing to increase the amount paid to tutors
- Looking to open facilities to promote private tutors

## Social Director

- Big Brother Big Sister event was good
- January – End of the month
  - Jack box event – plus other games
- February – Trying to get the 2<sup>nd</sup> years involved
  - Stardew valley game sessions
  - Pairing games to get people to meet
    - Portal
- Still need to contact Hose and Hydrant

## Public Relations Director

- Raynier (PES) wants us to send an additional email for the photo contest

## McNaughton Director

- Still locked out of McNaughton center

## Illumination Director

- Two separate student groups have approached us in wanting to be apart of Illumination
  - One possible speaker from each
- Can possibly get our own speaker and a speaker from the Nano Technology branch
- Dayne will help with posters
- May have to be done in March (usually done in February)

## Community Outreach Director

- Got an email back from ICF
  - Received \$200 from the event



## Graduation Banquet Director

- Survey is ready to be sent out to anyone is graduating

## SPECIAL COMMITTEE ITEMS

---

### Social Committee

- Movie night possibly Friday 29<sup>th</sup>

### Discord Manager

- At 192 members

## STUDENT REPRESENTATIVE COMMITTEE ITEMS

---

### Graduate Student Representative

- Nothing to Report.

### Second Year Representative

- Nothing to Report.

### Third Year Representative

- Nothing to Report.

### Fourth Year Representative

- Nothing to Report.

## 5. DISCUSSION

---

- IEEE Exam bank
  - Braeden and Jon will transfer the files to the newer IEEE website
  - Reps will email profs to see if they are ok with us putting their exams in the exam bank

## CLOSING

---

1. Call meeting to close



University of Saskatchewan IEEE Student Branch

Meeting minutes for Jan 12, 2021

Page 6 of 6

Motion: Braeden

Result: Pass

Against:0

Abstain: 0

For: 8

2. **Next meeting scheduled for**

Jan 19<sup>th</sup> 7pm