

# Meeting Minutes

IEEE Executive Committee

November 3<sup>rd</sup>, 2020



## 1. CALL MEETING TO ORDER

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Motion: Leo  
 Second: Nate

## 2. CALL FOR QUORUM

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| ABSENT | PRESENT | POSITION                     | MEMBER                        | SIGNATURES |
|--------|---------|------------------------------|-------------------------------|------------|
|        | x       | Chair*                       | Alexandria Shields<br>(Lexie) |            |
|        | x       | Vice Chair*                  | Jonathan Tu                   |            |
|        | x       | Finance Director*            | Rafeh Khan                    |            |
|        | x       | Academic Director*           | Devin Ramaswami               |            |
|        | x       | Social Director*             | Leo Blocka                    |            |
|        | x       | Public Relations Director*   | Austin Grismer                |            |
|        | x       | McNaughton Director*         | Braeden Leisler               |            |
|        |         | Illumination Director*       | N/A                           |            |
|        | x       | Community Outreach Director* | Nate Berzolla                 |            |
|        | x       | Grad. Banquet Director*      | Riley Stevenson               |            |
|        |         | Robotics Coordinator         | N/A                           |            |
|        | x       | Discord Manager              | Alex Bechtold                 |            |
|        | x       | Grad. Student Rep.           | Logan Markewich               |            |
| x      |         | Second Year Rep.             | Gedeon Isezerano              |            |
|        | x       |                              | Hasin Raihan                  |            |
|        | x       | Third Year Rep.              | Alex Bechtold                 |            |
|        | x       |                              | Drew Johnston                 |            |
|        | x       | Fourth Year Rep.             | Dayne Gawley                  |            |
|        | x       |                              | Dayton Haubrich               |            |

\* Indicates Officer positions entitled to vote and compose the "Executive Committee".

Executive Meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes (Constitution Article 9, Section 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum. With quorum, all motions may be passed by simple majority vote (Constitution Article 9, Section 4).

## 3. Accept meeting minutes from last meeting

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Motion: Nate  
 Result: Pass  
 Against: 0  
 Abstain: 1  
 For: 7



## 4. NEW BUSINESS

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### 4.1. Executive Items

#### Chair

- NSS Meeting this Thursday
- Johanson Meeting this Friday
  - Following up with his conversations with 3<sup>rd</sup> year profs

#### Vice Chair

- Website is fully updated

#### Financial Director

- Reimbursement to Chris Elash for EE265 Tutorial of \$70
  - Motion: Raf
  - Result: Pass
  - Against:0
  - Abstain:0
  - For:8
- Submitted the clothing order to Midwest

#### Academic Director

- Monday November 9<sup>th</sup> tutorial for EE221 (still specifying a time)
- EE265 tutorial was a success – around 19 students attended
  - Good feedback
- Lars may be interested in leading some tutorials next term

#### Social Director

- Game event this past Friday was a success (two full game rooms)
- Next gaming event could be mid or late November or even reading week
- In contact with Big Brother Big Sister
  - Planning for 30 kids (~\$1000 budgeting)
  - End of November/ Start of December to get the gifts to Big Brother Big Sister
- Still need to contact Hose and Hydrant

#### Public Relations Director

- LinkedIn page has been created



## McNaughton Director

- Nothing to report

## Illumination Director

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## Community Outreach Director

- Nothing to report

## Graduation Banquet Director

- Nothing to report

## **SPECIAL COMMITTEE ITEMS**

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### Robotics Coordinator

- Not Present.

### Discord Manager

- Up to 173 members on the IEEE discord
- Created a Tutor role to give the ability to mute/deafen in the voice channel

## **STUDENT REPRESENTATIVE COMMITTEE ITEMS**

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### Graduate Student Representative

- Nothing to Report.

### Second Year Representative

- Nothing to Report.

### Third Year Representative

- Nothing to Report.

### Fourth Year Representative

- Nothing to Report.



## 5. DISCUSSION

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- USESF (Dayne)
  - Had the first council meeting yesterday (Nov 2<sup>nd</sup>)
  - Total applications applied for ~\$26,000
  - Another meeting during reading week to go over applications and allocate funds
  - 30<sup>th</sup> of Nov, when they will pass on the recommendations to the dean who will have the final say
  - To be eligible
    - Ratified with USSU
  - IEEE applied for \$1600 (\$1000 for grad, \$600 for tutoring)
- New role Movie Night Manager for Dayne under Social Director

## CLOSING

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1. **Call meeting to close**
  - Motion: Braeden
  - Result: Pass
  - Against: 0
  - Abstain: 0
  - For: 8
2. **Next meeting scheduled for**
  - Tuesday November 17<sup>th</sup> 2020, 7:00pm