

Meeting Minutes

IEEE Executive Committee

November 17th, 2020



1. CALL MEETING TO ORDER

Motion: Leo
Second: Braeden

2. CALL FOR QUORUM

ABSENT	PRESENT	POSITION	MEMBER	SIGNATURES
	x	Chair*	Alexandria Shields (Lexie)	
	x	Vice Chair*	Jonathan Tu	
	x	Finance Director*	Rafeh Khan	
x		Academic Director*	Devin Ramaswami	
	x	Social Director*	Leo Blocka	
	x	Public Relations Director*	Austin Grismer	
	x	McNaughton Director*	Braeden Leisler	
		Illumination Director*	N/A	
	x	Community Outreach Director*	Nate Berzolla	
	x	Grad. Banquet Director*	Riley Stevenson	
		Robotics Coordinator	N/A	
	x	Discord Manager	Alex Bechtold	
	x	Grad. Student Rep.	Logan Markewich	
		Second Year Rep.	Gedeon Isezerano	
	x		Hasin Raihan	
	x	Third Year Rep.	Alex Bechtold	
	x		Drew Johnston	
	x	Fourth Year Rep.	Dayne Gawley	
	x		Dayton Haubrich	

* Indicates Officer positions entitled to vote and compose the "Executive Committee".

Executive Meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes (Constitution Article 9, Section 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum. With quorum, all motions may be passed by simple majority vote (Constitution Article 9, Section 4).

3. Accept meeting minutes from last meeting

Motion: Drew
Result: Pass
Against: 0
Abstain: 0
For: 7



4. NEW BUSINESS

4.1. Executive Items

Chair

- NSS meeting
 - AGM was cancelled
 - Moved to Dec 3rd WebEx
- Mail
 - We got it (physical copy was scanned and sent to us)
- Illumination
 - \$21,592.65 in the Illumination chequing account
 - (\$7644.21 in 2019)
 - Needs to be moved to the IEEE account
 - \$5,622.79
 - This is inside a GIC
 - Should increase the limit of the Illumination bank account
- Johanson meeting
 - Approval for mental health survey
 - Must use survey monkey
 - Johanson and Sparling need to approve it
 - Should talk to Profs about IEEE tutorials for their class
- Will be giving the a fridge key to Rory so he can clean out

Vice Chair

- Will update the pictures on the IEEE website to be relatively the same size

Financial Director

- Still waiting for Mid West to get back to us about clothing
 - Will most likely send a follow up email
- IEEE ICF special grant application
 - Applied for \$1,200
- Tutorial EE221
 - Tutorial leader (Zhongru) was paid \$100
- Reimbursement to Zhongru for EE221 tutorial of \$100 (Did not happen in meeting, happened in Discord)
 - Motion: Rafeh
 - Result: Pass



- Against:0
- Abstain:2
- For:6

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Academic Director

- Not Present

Social Director

- Still doing the Big Brothers and Big Sisters gift bags
 - Still waiting for funds
 - We can go out to buy the contents for the giftbags
- Can plan out a movie night or game night for the end of the night

Public Relations Director

- Nothing to report

McNaughton Director

- Nothing to report

Illumination Director

- Vacant

Community Outreach Director

- Making a Big Brother Big Sister donation page

Graduation Banquet Director

- Applied for the IEEE ICF special grant over the break
 - \$500
 - Waiting to hear back

SPECIAL COMMITTEE ITEMS

Social Committee

- Can possibly do a movie night soon



Discord Manager

- Server is up to 175 members
- Server is back to level 2

STUDENT REPRESENTATIVE COMMITTEE ITEMS

Graduate Student Representative

- Nothing to Report.

Second Year Representative

- Nothing to Report.

Third Year Representative

- Nothing to Report.

Fourth Year Representative

- Nothing to Report.

5. DISCUSSION

- USESF (Dayne)
 - First council meeting two weeks ago
 - Allocated funds (recommendations)
 - We can apply again for things next term
- In Person Classes (Winter Term)
 - Some in person classes and labs were chosen due to their very hands on nature such as Chem or Mech labs, most of the capstone classes for manufacturing/prototyping
 - Only the Capstone for EE/CME

CLOSING

1. Call meeting to close

Motion: Jon

Result: Pass

Against:0

Abstain: 0



University of Saskatchewan IEEE Student Branch

Meeting minutes for Sept 29, 2020

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For: 5

2. Next meeting scheduled for

November 24th 2020 7:00pm