

Meeting Minutes

IEEE Executive Committee

October 13th, 2020



1. CALL MEETING TO ORDER

Motion: Braeden
 Second: Riley

2. CALL FOR QUORUM

ABSENT	PRESENT	POSITION	MEMBER	SIGNATURES
	x	Chair*	Alexandria Shields (Lexie)	
	x	Vice Chair*	Jonathan Tu	
	x	Finance Director*	Rafeh Khan	
	x	Academic Director*	Devin Ramaswami	
	x	Social Director*	Leo Blocka	
x		Public Relations Director*	Austin Grismer	
	x	McNaughton Director*	Braeden Leisler	
		Illumination Director*	N/A	
	x	Community Outreach Director*	Nate Berzolla	
	x	Grad. Banquet Director*	Riley Stevenson	
		Robotics Coordinator	N/A	
	x	Discord Manager	Alex Bechtold	
		Grad. Student Rep.	N/A	
x		Second Year Rep.	Gedeon Isezerano	
	x		Hasin Raihan	
	x	Third Year Rep.	Alex Bechtold	
	x		Drew Johnston	
	x	Fourth Year Rep.	Dayne Gawley	
	x		Dayton Haubrich	

* Indicates Officer positions entitled to vote and compose the "Executive Committee".

Executive Meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes (Constitution Article 9, Section 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum. With quorum, all motions may be passed by simple majority vote (Constitution Article 9, Section 4).

3. Accept meeting minutes from last meeting

Motion: Riley
 Result: Pass
 Against: 0
 Abstain: 0
 For: 7



4. NEW BUSINESS

4.1. Executive Items

Chair

- Organizing a meeting with Johanson
- Contacted Shanleigh (former SESS President) about mental health questions
- NSS AGM
 - Cancelled
 - Will still be online
 - November 13th, 2020

Vice Chair

- Still collecting IEEE members #s
- Still collecting IEEE exec photos for the website

Financial Director

- Sent an email to MESA clothing person
 - Wants feedback on what we want to see based on our previous clothes sales
- Tutorials
 - SESS last year funded \$100 per tutorial
 - USESF will cover 3/4 at the most
 - Will try to assume we get nothing from these

Academic Director

- Only found 2 out of 4 tutors for tutorials
 - CME331, EE321 are missing tutors
 - Zhongru may be interested to lead the tutorial for EE221
 - Shania Stewart is tentative for EE265
- Still waiting to hear back from the PES about the event they were wanting to do

Social Director

- Minecraft server is up and running
- October 30th, 7pm is game night (Among Us (main game))
- Contacted by Big brother Big Sister asking about something for Thanksgiving
 - Possibly do gift bags for Christmas
 - Possibly do a small fundraiser using games



Public Relations Director

- Not Present

McNaughton Director

- Hayley boosted out Discord server
 - Now we get better audio quality and 60fps stream

Illumination Director

- Not Present

Community Outreach Director

- Will collaborate with Leo about Big Brother Big Sister

Graduation Banquet Director

- Submitted USESF funding application yesterday
 - Excluded any alcohol related activities
- Will stay in the loop about fundraising events
 - Seeing that the Government is reducing indoor gathering sizes, looking like anything in person will not happen

SPECIAL COMMITTEE ITEMS

Robotics Coordinator

- Not Present.

Discord Manager

- Added a pumpkin emote

STUDENT REPRESENTATIVE COMMITTEE ITEMS

Graduate Student Representative

- Nothing to Report.

Second Year Representative

- Nothing to Report.



Third Year Representative

- Class would like EE321 Tutorial

Fourth Year Representative

- Nothing to Report.

5. DISCUSSION

- IEEE exam bank
 - We will need to ask the Profs for permission to post their exams
- Motion to appoint Logan Markewich to be Grad rep.
 - Motion: Dayne
 - Result: Pass
 - Against:0
 - Abstain: 0
 - For: 7
- Anyone running events (social, community outreach, grad)
 - Apply for IEEE ICF (encouraged by NSS)

CLOSING

1. **Call meeting to close**
 - Motion: Riley
 - Result: Pass
 - Against:0
 - Abstain:0
 - For:7
2. **Next meeting scheduled for**
 - October 20th, 2020 7:00pm