

Meeting Minutes

IEEE Executive Committee

September 17th, 2020



1. CALL MEETING TO ORDER

Motion: Riley
Second: Devin

2. CALL FOR QUORUM

ABSENT	PRESENT	POSITION	MEMBER	SIGNATURES
	x	Chair*	Alexandria Shields (Lexie)	
	x	Vice Chair*	Jonathan Tu	
	x	Finance Director*	Rafeh Khan	
	x	Academic Director*	Devin Ramaswami	
		Social Director*	N/A	
x		Public Relations Director*	Austin Grismer	
	x	McNaughton Director*	Braeden Leisler	
		Illumination Director*	N/A	
		Community Outreach Director*	N/A	
	x	Grad. Banquet Director*	Riley Stevenson	
		Robotics Coordinator	N/A	
		Grad. Student Rep.	N/A	
		Second Year Rep.	N/A	
		Third Year Rep.	N/A	
	x	Fourth Year Rep.	Dayne Gawley	

* Indicates Officer positions entitled to vote and compose the "Executive Committee".

Executive Meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes (Constitution Article 9, Section 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum. With quorum, all motions may be passed by simple majority vote (Constitution Article 9, Section 4).

3. Accept meeting minutes from last meeting

Motion: Braeden
Result: Pass
Against: 0
Abstain: 0
For: 5



4. NEW BUSINESS

4.1. Executive Items

Chair

- Minecraft server
 - Server is going to be delayed for another week
- Game night
 - Ready to go, excel sheet needs some a minor update, 7pm-9pm
- Volunteer opportunities
 - Wonderware?
 - Online teaching for kids to teach them how to program a toy robot
 - They need volunteers to make modules
- Elections
 - Next week
 - Only have 1 nomination for social
 - Still looking for discord manager and reps
- PES
 - They are interested in doing a lot of collaborations
 - Possible power study session
- IEEE day
 - We will do a poll if the students are interested in a show and tell or possible video

Vice Chair

- Updated the website with the current exec and meeting minutes
- Collecting IEEE membership numbers

Financial Director

- Closed the community outreach account, money was sent over to the main account (\$324.48 correction)
- Looked at the back log of our accounts, mainly just interest

Academic Director

- Looking for tutors before applying to USESF fund
- Will create a poll to see which classes need it the most



Social Director

- Not Present

Public Relations Director

- Not present

McNaughton Director

- Added in a McNaughton corner (text/voice) channels for the discord
- Trying to get signing authority

Illumination Director

- Not present

Community Outreach Director

- Not Present

Graduation Banquet Director

- Still planning two budgets
 - One for very online
 - One for if the situation is getting better

SPECIAL COMMITTEE ITEMS

Robotics Coordinator

- Not Present.

STUDENT REPRESENTATIVE COMMITTEE ITEMS

Graduate Student Representative

- Nothing to Report.

Second Year Representative

- Nothing to Report.



Third Year Representative

- Nothing to Report.

Fourth Year Representative

- Interested in tutoring

5. DISCUSSION

- USESF rundown (by Dayne)
 - Similar to Students activities fund
 - Much more representative in who decides where the money goes
 - has a system where there is a \$20 term fee
 - half of it goes into one bank account (currently \$42,000 forecasted) that gets emptied, the other bank account collects interest
 - 7 voting members
 - 3 of which represent societies in the engineering college
 - Since there is more money, this can allow us to apply funding for more tutorials, conferences, specific events, etc
 - Council is still being worked on
- Incomes and Expenses possibilities this year
 - Income
 - Grants, funding
 - Expenses
 - Games for game night, Minecraft server
 - Tutorial
 - Student aid
 - IEEE clothing
 - Grad
- Ideas for connecting students together
 - Some outdoor actives (practicing social distancing) – clean ups, small group walks
 - Geocaching

CLOSING

1. **Call meeting to close**
Motion: Riley
Result: Pass



University of Saskatchewan IEEE Student Branch

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Against:0

Abstain: 0

For: 5

2. Next meeting scheduled for

Thursday September 24th, 2020 7pm