

ATTENDANCE

ABSENT	PRESENT	POSITION	MEMBER
	X	Chair*	Aldo Scribante
	X	Vice Chair*	Dan Bedard
	X	Finance Director*	Alice Zhang
	X	Academic Director*	Arzen Magadia
X		Social Director*	Dhrupal Patel
	X	Public Relations Director*	Trey Vives
	X	McNaughton Director*	Stefan Heincke
	X	Illumination Director*	Maisha Nasim
	X	Community Outreach Director*	Avery Harder
	X	Grad. Banquet Director*	Courtney Offet
	X	Robotics Coordinator	Alex McNabb
	X	Grad. Student Rep.	Lizzie Adams
X		Second Year Rep.	Jessi Lipoth
	X	Third Year Rep.	Jordan Richter
	X	Fourth Year Rep.	Brydan Sigurdson

* Indicates Officer positions entitled to vote and compose the "Executive Committee".

Executive Meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes (Constitution Article 9, Section 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum. With quorum, all motions may be passed by simple majority vote (Constitution Article 9, Section 4).



OPENING

1. **Call meeting to order**
Motion: Dan
Second: Stefan
2. **Accept meeting minutes from last meeting**
Motion: Avery
Second: Trey

EXECUTIVE ITEMS

Chair

- Went to bank.
- Attended NSS meeting last Thursday. Double check budget numbers so it can be reviewed.

Vice Chair

- Promoting tickets sales for Illumination, and the next beer/steak night.
- Engineering/Nursing Mixer by SESS February 1st 2019.

Financial Director

- Promoting clothing orders.
- Send Aldo Budget.
- Rental Vehicle Reimbursement for Courtney \$228.24
 - Motion: Courtney
 - Second: Dan
- Rental Vehicle Reimbursement for Aldo \$29.89
 - Motion: Dan
 - Second: Trey
- Delta Hotel for Grad Banquet Reimbursement for Courtney \$1742.75
 - Motion: Courtney
 - Second: Dan

Academic Director

- Nothing to report.



Social Director

- Not present.

Public Relations Director

- Sent out email to students.
- Over budget for the Calgary Trip.

McNaughton Director

- Nothing to report.

Illumination Director

- \$3000 APEGS contribution.
- NSS may be interested in contribution as well.
- Promote ticket sales.
- Refund for the difference for illumination tickets purchased before tickets prices reduces.

Community Outreach Director

- Louis booked for March 2nd
- Will talk to USSU for funding.
- Event meeting in McNaughton on Friday at 2:30.
- Will be testing gaming systems.

Graduation Banquet Director

- Iron Ring ceremony March 30th.
- Decorations for event are done.
- Working out drink prices.
- Security deposits taken care of.

SPECIAL COMMITTEE ITEMS

Robotics Coordinator

- Not Present.



STUDENT REPRESENTATIVE COMMITTEE ITEMS

Graduate Student Representative

- Nothing to report.

Second Year Representative

- Making in class announcements for Illumination.

Third Year Representative

- Making in class announcements for Illumination.

Fourth Year Representative

- Making in class announcements for Illumination.

CLOSING

1. **Call meeting to close**

Motion: Aldo

Second: Avery

2. **Next meeting scheduled for**

Monday, January 23rd, 2019