

# ATTENDANCE

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ABSENT	PRESENT	POSITION	MEMBER
	X	Chair*	Aldo Scribante
	X	Vice Chair*	Dan Bedard
	X	Finance Director*	Alice Zhang
	X	Academic Director*	Arzen Magadia
	X	Social Director*	Dhrupal Patel
	X	Public Relations Director*	Trey Vives
	X	McNaughton Director*	Stefan Heincke
	X	Illumination Director*	Maisha Nasim
	X	Community Outreach Director*	Avery Harder
	X	Grad. Banquet Director*	Courtney Offet
X		Robotics Coordinator	Alex McNabb
	X	Grad. Student Rep.	Lizzie Adams
X		Second Year Rep.	Jessi Lipoth
	X	Third Year Rep.	Jordan Richter
	X	Fourth Year Rep.	Brydan Sigurdson

\* Indicates Officer positions entitled to vote and compose the "Executive Committee".

Executive Meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes (Constitution Article 9, Section 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum. With quorum, all motions may be passed by simple majority vote (Constitution Article 9, Section 4).



## OPENING

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1. **Call meeting to order**  
Motion: Dan  
Second: Brydan
2. **Accept meeting minutes from last meeting**  
Motion: Courtney  
Second: Stefan

## EXECUTIVE ITEMS

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### Chair

- Winter meeting time shall be Wednesday at 5:30pm.
- Spectrum is starting tomorrow, building closed until Sunday.
- NSS meeting tomorrow, Maisha will be attending.
- Mentor wants to have another meet and greet.

### Vice Chair

- Updated calendar outside McNaughton for the new year.
- Let Dan know if you need anything added to it.

### Financial Director

- Clothing sale deadline extended, to end of January.
- Trey will require Calgary Trip reimbursement next week.

### Academic Director

- Pick up tutor cheques for the second year tutorials.
- Tutorials for the winter term classes for second years.

### Social Director

- Steak Night/Beer night to be the last Friday of the month. January 25<sup>th</sup>.
- Setting up a pool tournament, and bowling tournament. TBD.

### Public Relations Director

- Calgary Trip was lit. Possibly the best one every.
- Had four industry tours.



- Putting together new IEEE email. Let Trey know if you have anything to be included.

## McNaughton Director

- Cleaned McNaughton before the semester started.
- Restocked.
- ADMs have all been returned and tested.

## Illumination Director

- Illumination ticket sales started today.
- Promote illumination to everyone, schedule for February 8th and 9th.
- February 25<sup>th</sup> is the deadline for ticket sales.
- SaskPower donated \$1000, ESB MBA program donated \$1500
- APEGS sponsorship results are in, funding allocation results have not been revealed.
- vTools for illumination, Aldo to set that up.
- Room deals at the Saskatoon Inn for out of towners.

## Community Outreach Director

- Bank account was overdrawn. Aldo will look into this at the bank tomorrow.
- Need to decide on a meeting time.
- Tentative date to be March 9<sup>th</sup> for the event.

## Graduation Banquet Director

- Grad ticket sales will begin after Illumination.
- Steak night will be added to the beer night.
- Looking into escape rooms for grad funding.
- Looking into having a toonie bar for the banquet, and mugs for the grads.

## **SPECIAL COMMITTEE ITEMS**

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### Robotics Coordinator

- Not Present.



## STUDENT REPRESENTATIVE COMMITTEE ITEMS

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### Graduate Student Representative

- Not present.

### Second Year Representative

- Making in class announcements for Illumination.

### Third Year Representative

- Making in class announcements for Illumination.

### Fourth Year Representative

- Nothing to report.

## CLOSING

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1. **Call meeting to close**  
Motion: Dan  
Second: Stefan
2. **Next meeting scheduled for**  
Monday, January 18<sup>th</sup>, 2019