

ATTENDANCE

| ABSENT | PRESENT | POSITION | MEMBER |
|--------|---------|------------------------------|------------------|
| | X | Chair* | Aldo Scribante |
| | X | Vice Chair* | Dan Bedard |
| | X | Finance Director* | Alice Zhang |
| | X | Academic Director* | Arzen Magadia |
| | X | Social Director* | Dhrupal Patel |
| | X | Public Relations Director* | Trey Vives |
| | X | McNaughton Director* | Stefan Heincke |
| | X | Illumination Director* | Maisha Nasim |
| | X | Community Outreach Director* | Avery Harder |
| | X | Grad. Banquet Director* | Courtney Offet |
| X | | Robotics Coordinator | Alex McNabb |
| X | | Grad. Student Rep. | Lizzie Adams |
| X | | Second Year Rep. | Jessi Lipoth |
| | X | Third Year Rep. | Jordan Richter |
| X | | Fourth Year Rep. | Brydan Sigurdson |

* Indicates Officer positions entitled to vote and compose the "Executive Committee".

Executive Meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes (Constitution Article 9, Section 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum. With quorum, all motions may be passed by simple majority vote (Constitution Article 9, Section 4).



OPENING

1. **Call meeting to order**
Motion: Aldo
Second: Dhruval
2. **Accept meeting minutes from last meeting**
Motion: Stefan
Second: Dan

EXECUTIVE ITEMS

Chair

- NSS Meeting discussion
- McNaughton grant deadline is November 15th 2018.
 - Consideration given to McNaughton chair replacements, or 3D printer.

Vice Chair

- Attended IEEE NSS meeting last Thursday with Lizzie.
- Finished signing up all outstanding new memberships. Need reimbursement, see finance.
- Continue to advertise discounted pricing for Beer Night tickets.

Financial Director

- Membership Reimbursement for Dan \$89.92
 - Motion: Trey
 - Second: Avery
- Pizza Reimbursement for Lizzie \$170.22
 - Motion: Dan
 - Second: Avery
- Printer and cables for McNaughton Reimbursement for Stefan \$305.17
 - Motion: Dhruval
 - Second: Dan
- Two cash deposits from McNaughton and Pizza sales
- Clothing designs for ECE student. Execs to vote on the designs.

Academic Director

- Set up tutorial for EE221 Oct 24th 6:30-9:30pm. Room is TBD.



- Will set up a meeting with Johannsson about the Children's Museum effort.

Social Director

- Big Sister/Big Brother correspondence to determine time and date.
- Bowling night to be after the midterm break, tentatively for a Friday night.
- Keep pushing beer night this week.

Public Relations Director

- Planning three industry trips for Calgary trip. Power, Comp, Circuits.

McNaughton Director

- Received new printer today, recycled old one.
- Cables arrived except for USB-C.
- Keep printer use reasonable.

Illumination Director

- Nutrien have agreed to sponsoring event.
- Applied for USSU funding, and looking into others.
- Added one more speaker to event.
- HVC reimbursement to Arzen for the amount of \$352.50

Community Outreach Director

- Braden and Avery went to the bank. Need remaining executives to sign off.
- Trying to get a hold of Gail, left voicemail will try again tomorrow.
- Old paperwork and data to be archived from HVC.

Graduation Banquet Director

- Ordered Pizza for Thursday Pizza Sale.
- Having Grad Banquet at Saskatoon Inn. 100+ people will trigger a special menu, Courtney will look into this.
- Tentatively schedule for March sometime.



SPECIAL COMMITTEE ITEMS

Robotics Coordinator

- Need recruitment effort – advertise!
- Not Present.

STUDENT REPRESENTATIVE COMMITTEE ITEMS

Graduate Student Representative

- Not Present

Second Year Representative

- Not present

Third Year Representative

- Making in class announcements.

Fourth Year Representative

- Not Present

CLOSING

1. **Call meeting to close**
Motion: Aldo
Second: Stefan
2. **Next meeting scheduled for**
Monday, October 22nd, 2018