
IEEE Student Branch Meeting Minutes

Introductions

Illumination (Brett):

- Check Engineering day planner (and possibly SESS calendar) to make sure that Illumination isn't scheduled for us like it was last year.
- Student Activities Fund

Public Relations (George):

- Outstanding poker chips for Tim.

Social (Kyle):

- Mailing lists:
 - We need to get mailing lists as soon as possible. Using the one from last year for now.
 - Want to get stuff out about the textbook sale.
 - Double-check that e-mail addresses are set up (i.e elec3@enr.usask.ca).
 - Check about a professor contact list as well.
- Second-year presentation/information session:
 - Hold it the week of September 18 to 22 and the barbecue the week after that.
 - EE 201, Room 1B71 on MWF. Hold it on Wednesday September 20 at 4:30.
 - Invite grad students as well.
 - Hand out pamphlets?
 - The trick will be to make it long enough to explain everything but short enough that they won't get bored.
- Barbecue:
 - Thursday, September 28, 6pm.
 - Dry ribs and Caesar salad again (probably) - check about pricing.
- McNaughton Kicker:
 - The week of October 2 to 6 some time.
 - A good way to get second-years involved right away.
- Keys for stuff: fridge, cabinet
 - Fridge: Al is considering getting rid of the book altogether. Not intended to be used as a tab.

McNaughton Director (Albert):

- Donation of couches? Haven't heard anything about it so far. Albert will get something if he can find it.
- Every exec member has printing privileges on the McNaughton computer.
- Microsoft Office has been installed on the computer.
- The black filing cabinet has a bunch of old stuff from past years - each exec member should look through their relevant section and discard anything older than 5 years.

- Mail can go in the mailing slots - Albert will make labels (for that and the board).
- Last year's stuff is on the board for a few people.
- Albert will take cans in for money.
- Menu preferences for the McNaughton Center?

High Voltage Classic Coordinators (Nick and Cam):

- Date has been tentatively set for March 24 and 25.

Finance (Tim):

- Prof and student Campus Rec Soccer Team - membership drive of some sort? Need more players.
- Trying to get the indoor soccer team going again - have 7 players and need 18.
- Clothing sale:
 - Need to submit designs.
 - Try to have stuff ordered and delivered for Christmas this year.
 - Have an option for graduates to add "Grad 2007" on the clothing.
- Got a \$270 float - kept in the finance locker (14).
- Kyle to e-mail locker combinations.

Miscellaneous:

- Key to McNaughton Center - back in the locker.
- If anyone wants keys talk to Albert.

Chair (Terry):

- We have been invited to the MESA pig roast, Thursday, 5 to 8, \$15 per ticket. Everyone make an effort to come.
- Mech-Elec:
 - Tentatively scheduled for October 20.
 - Terry has made an effort to get the profs to schedule midterms so they don't conflict with this event.
 - Mechs really want to go for Ryly's. Pharmacy and Nutrition is already going there that night. Consensus is: we don't care.
- Come up with a number of people you think you need to help out with your position, so that we can write up council application forms. Have that by next meeting.
- Did we pay money to the Pat from last year for damages at Mech-Elec? If not we need to find out how much we owe and pay it.
- Altalink might be interested in supporting Illumination, as well as Trans-Alta.
- Terry will be attending the IEEE conference in Toronto next week, promoting Illumination, trying to get more visiting universities (especially Calgary, Edmonton, Winnipeg). She's also making up business cards.
- Amendments to the constitution need to go online.
- Anyone heard from SAF? There should be a meeting coming up soon - Finance and Illumination need to go.
- USSU ratification - ask Jared about it.

Permanent meeting time: Tentatively Thursday at 4pm.